

UNITED STATES DISTRICT COURT  
Southern District of New York  
40 Foley Square  
New York, New York 10007

Judge Richard Owen

Chambers 2903

Telephone: (212) 805-6155 before 1:00 p.m.

Secretary: Gloria Lefler

Law Clerks: Maureen B. Godfrey and Laura M. Raisty

Courtroom Deputy Clerk: Richard Dorsa

Courtroom 1106 - Telephone: (212) 805-6162

RULES

GENERAL MATTERS

For questions concerning trials, call Richard Dorsa, Courtroom Deputy Clerk at (212) 805-6162.

General requests are preferred in writing. DO NOT call Chambers after 1:00 p.m.

PRETRIAL PROCEDURE

Pretrial orders generally are not required.

In jury cases, requests to charge and trial memoranda, if any, should be submitted to Chambers in the week prior to going trial.

In non-jury cases, proposed findings of facts and conclusions of law should be submitted to Chambers in the week prior to trial.

DISCOVERY

Discovery conferences are not required.

For complaints regarding abuse of discovery, conferences may be requested or motions filed.

SETTLEMENT AND ADJOURNMENT OF TRIAL

There is no time limitation on reaching settlement; however, counsel are advised to consult Local Rule 22, which may apply.

Applications regarding trial dates and adjournment of trial may be made by telephone to the Courtroom Deputy Clerk. All applications for adjournments should be made on reasonable notice and after consultation with opposing counsel.

MOTIONS PRACTICE

Pre-motion conferences are not required.

Motions before Judge Owen, unless brought on by an order to show cause, may be made returnable any Friday at 2:30 p.m. The return date may, however, be rescheduled at the convenience of the Court.

All moving, answering and reply papers must be submitted to the Court no later than 12:00 noon on the Friday before the return date. The attorneys should agree among themselves as to when to submit papers to each other. Kindly furnish Chambers with courtesy copies.

Oral argument ordinarily is expected, except on motions for reargument, motions for JNOV, motions pursuant to Fed. R. Crim. P. 35, motions in pro se cases, and appeals from Magistrate Judge's rulings.

All applications for adjournments must be made on reasonable notice and after consultation with opposing counsel.